



NM National Guard
Youth Challenge Academy

131 Earl Cummings Loop Roswell, NM 88203
Phone: 575-347-7600 Fax: 575-347-9762



MENTOR APPLICATION

“Mentors change lives!!”

Cadet Applicant: Please give this “Mentor Application” to someone that you trust and look up to, someone who will be a friend, role model and positive influence. Please go to our website www.nmyca.net and click on the “Mentor” tab at the top of the page to watch a short video on “How to nominate a mentor.”

The prospective mentor should be: A legal resident of New Mexico, at least 21 years old, employed, in school or retired; a good role model; the same gender as cadet; live within 50 miles as cadet; someone who demonstrates, by example, the type of life skills, work ethics and attitudes needed to be a productive member of society.

The prospective mentor may not be: Living in the same household as the cadet; parent/guardian of cadet’s boyfriend/girlfriend; boyfriend/girlfriend or spouse of cadet’s parent/guardian. May be a family member, however relationship should not affect cadet/mentor relationship or relationship with the rest of the family. **Suggestions for good mentors: teachers, counselors, coaches, ministers/pastors; military, etc.**

Mentor Applicant: Thank you for considering being a mentor for a NM National Guard Youth Challenge Academy Applicant. The rewards are well worth the time involved. It is a serious commitment, so we ask that you think this decision over carefully. Please visit our website to get more information about being a mentor, or call the Mentor Coordinator to get answers to any questions you may have. This application requires a lot of personal information. The required information is to do a thorough back ground check before matching cadets with mentors. Youthful indiscretions or some legal involvement will not necessarily disqualify you from being a mentor. We understand that mistakes are made and as long as you do not withhold information, your application will be considered. Prospective mentors are also required to provide a copy of a valid driver’s license and current auto insurance.

Your complete application can be turned in with the cadet application and can be placed in a sealed envelope, to ensure privacy is kept. Again, thank you for considering being a mentor!

Please remember to submit the following items with your application:

_____Mentor Application (pgs 2-4)

_____Copy of valid NM License

_____Mentor Reference Letter (2)

_____Copy of current auto insurance



MENTOR PROGRAM EXPLANATION

Statement of Understanding

(Sign and return with completed application)

NM National Guard Youth Challenge Academy (NMNGYCA) is a unique opportunity for the youth of NM, ages 16-18 who are struggling in school or who have already dropped out of school. It truly is a “second chance” to turn their lives around. A very important part of our program is the involvement of mentors. When a cadet has a mentor who is committed to help him/her succeed, he or she is much more likely to finish the program and return to his/her community as a productive citizen. We all know that your time is precious, but this opportunity is life changing.....for both of you. Please call if you need more information. Here is a brief description of what is involved in the Mentor Program at NMNGYCA.

- Each cadet must provide ONE complete mentor application to be considered for acceptance into the program. The mentor application must be submitted with the cadet's application. A “friendly match” is highly recommended. This is where the applicant and prospective mentor know each other.
- **Once an applicant is ACCEPTED, the prospective mentor will be subject to a state and federal background check.**
- The prospective mentor is **REQUIRED** to attend mentor training, which is held in Roswell. Training is **mandatory** and happens after the cadet is accepted to NGYCA.
- Mentors and cadets must communicate during the Residential Phase. Cadets will write letters to mentors weekly and mentors are encouraged to respond as soon as letters are received.
- Once cadets and mentors have been trained, mentors are allowed to schedule visits with their cadets. VISITS ARE NOT MANDATORY, but highly encouraged. If you cannot schedule a visit with your cadet, please ensure that you are maintaining contact.
- Prior to completing the Residential Phase, cadets will develop a Post-Residential Action Plan (P-RAP), which will outline what the cadet wants to do after the Residential Phase. Mentors will get a copy of their cadet's P-RAP at mentor training and are encouraged to revisit this document regularly when talking with their cadet to ensure that progress is being made.
- The mentor must live within a 50 mile radius of their cadet. This is to be able to maintain effective communication and continue to build a strong, lasting relationship. Once the cadet completes the Residential Phase, the requirement is that you attempt a minimum of 4 hours of contact with your cadet. These contacts can be in any form, face to face, phone, etc. The total period of responsibility is 14 months, 2 months during the Residential Phase and the 12 month Post-Residential Phase.
- Mentors play an important role encouraging their cadet to enroll in school, get a job, and stay on the path they have set for themselves in their P-RAP.
- The mentor is also required to send a monthly report to the NMYCA Case Manager for the 12 month Post-Residential Phase. You will be advised during training of the methods of reporting as well as the deadlines that need to be met.

I have read the NM National Guard Youth Challenge Academy's “Mentor Program Explanation and Statement of Understanding” and understand what is required of me as a Mentor.

Mentor Printed Name

Mentor Signature

Date



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Dear Prospective Mentor: Please fill out the following form. **PLEASE PRINT CLEARLY!** The information you provide is strictly confidential. **ALL FIELDS ARE REQUIRED INFORMATION**

DATE: _____ APPLICANT YOU WILL MENTOR: _____

FULL NAME: _____ GENDER: _____ ETHNICITY: _____ MARITAL STATUS: _____

DATE OF BIRTH: _____ AGE: _____ SOCIAL SECURITY NUMBER: _____

DO YOU HAVE YOUR OWN TRANSPORTATION? _____ DRIVERS LICENSE NUMBER: _____

DO YOU HAVE AUTO INSURANCE? _____ INSURANCE COMPANY/POLICY NUMBER: _____

The following information will be shared with the cadet. If you do not wish to have your contact information shared, you must contact the Mentor Coordinator.

PHYSICAL ADDRESS: _____
Street # City State Zip County

MAILING ADDRESS (if different from above): _____
P.O. Box # City State Zip

HOME PHONE: () CELL PHONE: () WORK: ()

EMAIL: _____ (Email is REQUIRED!!)

PRESENT EMPLOYER: _____ SUPERVISOR: _____

HOW LONG EMPLOYED? _____ FULL/PART TIME? _____ OCCUPATION: _____

MAY WE CONTACT YOU AT WORK? _____ IF YES, WHAT IS THE BEST TIME TO CONTACT? _____

HIGHEST EDUCATION LEVEL ACHIEVED: _____ HS _____ TECHNICAL _____ COLLEGE _____ OTHER _____

Do any of the following apply to your relationship with the cadet you will mentor?

_____ Step-Parent _____ Step-Sibling _____ Parent of cadet boyfriend/girlfriend _____ Grandparent

_____ Significant other of cadet parent _____ Other Relative (explain) _____

PLEASE ANSWER THE FOLLOWING QUESTIONS:

How long have you known the cadet? _____

Why did you agree to be a mentor? _____

Please list past experience working with youth: _____

Do you have any health concerns that would prevent you from making the commitment to be a mentor? _____



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What attitudes and beliefs are of special importance to you? _____
Have you ever been a NMYCA mentor? _____ Student's Name _____ Class _____ Are you the parent of
an NMYCA applicant or graduate of the Academy? _____ Cadet's Name _____ Cycle _____

Please answer the following questions truthfully.

Have you ever been involved in, investigated for, arrested and/or convicted of any crime? _____ Yes _____ No
Have you ever been convicted of a sex-related crime? Yes _____ No _____
Have you ever been convicted of a crime involving violence, or the threat of violence? Yes _____ No _____
Have you ever be convicted of a crime involving drugs and/or alcoholic beverages? Yes _____ No _____
Are any of these crimes a felony? _____
Crime: _____ When _____ Please Explain: _____
Are you on probation _____ or parole _____? Have you ever been on probation _____ or parole? _____
If yes to any of the above questions, please explain. _____

**Contact the Mentor Coordinator if you have concerns regarding past offenses and your eligibility as a mentor.
Anything discussed will remain strictly confidential. (575) 347-7600**

AUTHORITY FOR RELEASE OF INFORMATION AND RECORDS AND RELEASE OF LIABILITY (permission for background check)

In accordance with the Privacy Act of 1974 or other applicable law, I hereby authorize and consent to release of reformation and records bearing on my personal history, arrest, and convictions, in any way to special agents of the Department of Defense of California Military Department. Upon request, a copy of this signed statement may be furnished to the school, present or former employer, criminal justice agency or other person furnishing such information or record. This information will be used for the purpose of determining my eligibility as a Mentor with the New Mexico Youth Challenge Academy.

Prospective Mentor's Name: _____ Country of Residence: _____
S. S. #: _____ Driver's License # _____ State _____
Place of Birth: _____ Date of Birth: _____ Current Physical Address _____
Previous Physical Address if Less than 5 years at current _____

Mentor Liability Release

I understand and agree that I will be the one actually spending time with my matched cadet, and that I must exercise care in supervising my cadet while we are together. I also understand and agree that I am not a "NMYCA" agent, and that I am responsible for choosing and conducting all activities with my cadet, and that "NMYCA" does not retain any power to control how these activities are conducted. I therefore agree that the "NMYCA" will not be liable for, and I agree to hold "NMYCA" harmless from all liability, causes of action, and losses imposed on it in any way related to or arising out of the mentoring agreement, including, but not limited to, liability for personal injuries, whether the liability, cause of action, or causes of action whatsoever arising out of any damage, loss or injury I might incur while participation in any of the activities contemplated by this mentoring agreement, whether such damage, loss or injury is cause by the negligence of "NMYCA", its officers, agents, servants, employees, or otherwise. I understand that "NMYCA" will release my name, address, and phone numbers to other mentors for the purpose of coordinating mentor/cadet activities, **unless otherwise specified by me.** All of the information I have given is true.

Prospective Mentor Signature: _____ Date: _____

Please list two references that we can call. (Not relatives) Also give the two attached forms to two OTHER people.

1. Name _____ Home # _____ Work # _____ Relationship _____
2. Name _____ Home # _____ Work # _____ Relationship _____



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Mentor Character Reference (not for student)

Dear Mentor Applicant: Please give this form to a person who is **not related** to you and would know something about your character (over 21, not a relative).

Dear _____,
(Name of person giving reference- please print)

_____ has applied to be a mentor for _____
(Prospective Mentor applicant's name- please print) **(Prospective Cadet Name- please print)**
who has applied to be a cadet of the NM National Guard Youth Challenge Academy, located in Roswell, NM. He/She is being considered for a match with this cadet in a one-on-one relationship. Please help us learn whether this person is suited for this type of work. We would be grateful if you would answer the questions on this form as fully and carefully as you can. Information received will be kept in confidence. Please return this form to the person who requested it as soon as possible. You can put it in a sealed envelope if necessary. We need it as part of his/her application.

How long have you known the MENTOR applicant? _____ How do you know this person? _____

Does the MENTOR applicant have a good home relationship? _____ Does he/she work well with others? _____

Please rate the prospective MENTOR in the following areas,

	Excellent	Good	Average	Poor	Unknown
Personal Habits	_____	_____	_____	_____	_____
Character	_____	_____	_____	_____	_____
Compassion for others	_____	_____	_____	_____	_____
Emotional stability	_____	_____	_____	_____	_____
Maturity level	_____	_____	_____	_____	_____
Receives constructive criticism	_____	_____	_____	_____	_____
Health	_____	_____	_____	_____	_____

Is there anything about this person that we should know before matching him/her as a mentor with this young person?

If you were in our position, would you, without hesitation, consider using this person as a Mentor for and "At Risk" Youth?

NO reference will be valid unless signed and with phone numbers.

Signature of person making recommendation _____ Date _____

Home Phone (____) _____ Work Phone (____) _____



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Character	_____	_____	_____	_____	_____
Compassion for others	_____	_____	_____	_____	_____
Emotional stability	_____	_____	_____	_____	_____
Maturity level	_____	_____	_____	_____	_____
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